



OXENHOPE MILLENNIUM GREEN TRUST

Millennium Green, Oxenhope Trust Meeting Minutes 21st May 2024

Attendees: Ken Eastwood (Chair) (KE), Michelle Smith (MS), Nel Hargrave (NH), Claire Scott-Pearce (CP) and Jill Eastwood (Secretary) (JE).

Apologies: Saranna Watkins (SW)

1. Minutes of meeting

It was noted that due to personal circumstances Saranna Watkins will be stepping down as a Trustee.

KE enquired whether anyone knew of someone that would be willing to join the Trust? No suggestions yet, but all would keep this in mind.

NH stated that she had produced a spreadsheet with all the different duties for the fete on it so that it could be populated with names and contact details, including email addresses, of volunteers.

NH unsure how to get this document into Googledocs. KE to assist with this. CP to provide details of Linda Herd to NH.

MS has put the call out on the Oxenhope Village page.

Lisa Balderstone will help with the sale of the Ducks again and the Pratchet family will help with the ducks in the water again.

NH will get ML to hire a van to enable transportation of the stage from Keighley and the marquee if required. Van to be picked up Friday and dropped off Monday. The stage will be done on these days too.

CP to ascertain how many ground anchor pegs will be needed for the new marquee.

Agreed that Scouts will be doing coconut shy. Scouts seem to be have missed off the programme for now. KE to sort.

NH stated Co-op have agreed to provide a hamper but will need a reminder 3 weeks before date of fete.

ML has got the voucher from Bay Horse.

ML to go to Dog & Gun to see if they will be willing to provide a voucher.

NH to contact Oxenhope Fisheries to see if they will be willing to provide a voucher.

NH to contact Wagon & Horses to see if they will be willing to provide a voucher.

ML to contact Industry Barbers to see if they will be willing to provide a voucher.

CP to contact Ellison Butchers to see if they will be willing to provide a voucher.

KE to ask all stall holders if they would be willing to provide a raffle prize.

KE asked for the contact details for Wayne who was going to supply the PA system. This now needs to be sorted out as a matter of urgency. If Wayne cannot supply suitable equipment, we will need to get something else sorted.

Discussion took place about the kid's game Splat the Rat. We need three rats that MS volunteered to make but JE needs to inform her of the diameter of the drainpipe. JE stated that the stick used to hit the rat had also been broken. MS suggested using a rounders bat – a soft version. This could be sourced from the school.

Tin Can Alley wasn't discussed at the meeting, but the tins need to be recovered or painted (JE action)

Discussion took place around who will officially open the fete. Agreed Mark from the theatre group will open the fete.

Decided against using one of the costumes from Sue Ryder, but we still need their help supply of chairs and tables (KE is in discussion with Sue Ryder – all in hand).

KE had been advised Sue Ryder would clarify if they wanted their own stall once they were clearer on their fundraising and staffing arrangements. CP stated Lynsey MacManus was now leading this and she would get telephone number and email address for her.

Discussion took place around the provision of livestock at the fete (calves and lambs). Suggested signs are put up at each end of the path to warn the public to keep their dogs on a lead.

CP stated that Sonja Woods and Individual Spirits stalls need to be together. KE to sort on the programme.

KE asked if any objections to removing a self-seeded sapling as it was in the way of one of the stall positions. No objections made.

KE enquired about the details of the Toilets. Location will be at corner of fence and bridge; delivery will be on Friday and will need paying 48 hours before event.

Confirmed that they don't need payment any sooner in case the fete is cancelled. CP to find out when they will be collected.

Matt the bar provider will source everything he needs (generator and tent included).

Stall 14 will be mainly run by the Friends of Oxenhope School group and it needs to be 'L' shaped.

MS reported that she had asked Amanda Richardson what she is selling after confirming she had a stall but had not had a response. MS sent message in meeting asking if she was still interested.

It was suggested that the Village Council Volunteer list could perhaps be used to ask for help with the fete. KE to progress by email.

Next meeting on 1st July. Provisional meeting on 15th July may not be needed.

Holly Ambrose the Baker needs an invoice sending. KE to sort (Sent 28 May).

Meeting closed.

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