



OXENHOPE MILLENNIUM GREEN TRUST

Millennium Green, Oxenhope Trust Meeting Minutes 22nd April 2024

Attendees: Ken Eastwood (Chair) (KE), Michelle Smith (MS), Nel Hargrave (NH), Claire Scott-Pearce (CP), and Jill Eastwood (Secretary) (JE).

Guest: Rebecca Fergusson (RF)

Apologies: Saranna Watkins (SW)

1. **Minutes of meeting**

NH to add volunteer details including email contact details to spread sheet.

CP stated that Linda Hird is willing to help. To add to spread sheet.

MS suggested put a call out for volunteers on the Oxenhope Village page. All agreed a good idea. MS to copy and paste details onto page.

NH confirmed that Lydia McPherson (wind farm campaign) wants a stall separate to Climate Action.

CP stated Saltaire Belle (BBQ and Pizzas) have now confirmed. Eyes on the Fries have cancelled.

Ice Cream van has confirmed coming.

CP stated that new marquee is enormous and would like to purchase some heavy-duty boxes to keep all the kit in. Agreed.

Need to check how many gazebos the trust needs to supply. CP stated need two. It was suggested that gazebos could/would be worried from an events company (to be confirmed).

KE suggested we purchase spiral pegs and straps to help secure the gazebos. Agreed.

KE asked CP if ARLA will require a stall as well as providing the tractor, calves and fencing to keep them under control. To check.

CP stated that Jungle Adventure and Birds of Prey will need a double stal

KE asked if CP had received any response regarding a stall for local produce to be sold. No response received but may be dependent on how good the growing season is.

Agreed to coconut shy.

NH stated that space between trees needs to be trimmed back. KE stated that a working party is normally organised the week before the fete to check the grounds. The Grounds Maintenance contractor also does extra cutting and strimming in the run up to the fete.

KE asked if the kid's games to be in same place. Agreed.

CP also suggested that the face painting is in the same location. Agreed.

CP enquired if we need anything else in addition to the axe throwing. Agreed not.

NH to chase Coop for confirmation they will be providing a hamper for raffle prizes. Already logged with Assistant Manager.

MS enquired if the Trust to apply to the Coop for some Community Funding. KE stated that was more for specific projects than something like the fete but could apply for funding to revamp the benches and gates perhaps.

KE went through raffles prizes from last year so they can be sourced for this year.

Upwood Holiday Park donation of £100. KE

Timothy Taylors. KE

Bay Horse – NH – possible beer vouchers as they don't do food.

Dog & Gun – KE

Oxenhope Fish & Chips – NH

Wagon & Horses – ML

Ellisons Butchers - CP

CP suggested we approach stall holders for prize donations

RF willing to donate a training session.

Not asking Unique again as prize never collected for last two years.

Industry Barbers, Haworth – NH

CP stated that they have made a tombola and already got 60 prizes for a client of hers from Woodbank.

KE stated not progressed with costings for gates and benches or the information map.

NH to source PA for use on the day in the arena from Wayne and ML. Need to know if it is battery operated, supplying speakers and cabling etc. separate meeting to be organised by NH to include KE, Kevin Campbell-Wright and Wayne to make sure it is going to work. To be before next Trust meeting on 20th May.

KE stressed the importance of ensuring that any food businesses attending fete provide a copy of their public liability insurance and food business operator registration before the fete day.

KE confused as to who is doing what from Oxenhope Primary School. The Friends will need a stall (free) and Alice / Helen will be running the games in the arena, splat the rat and tin can alley. Noted that pre-school still not confirmed.

KE to follow up with the church re. teas and coffees and their marquee (and help from the Scouts).

CP stated that the Friends of Scouts want a stall (Thomas, Keighley District Network)

Discussion took place around bar, size of marquee required and source. CP to contact Matt and confirm that he will sort everything that he needs as Sue Ryder cannot supply a generator this year.

Freedom Canines to be in arena. Registration of dogs for events discussed. Rachael to organise and inform trust of details as soon as possible. Will need to provide an initial float. Will be provided with a stall for free.

Programme timing discussed.

CP reminded that roaming entertainers will be attending.

JE still to source replacement ducks.

Discussion about stall holders took place.

Discussion about who to get to open the fete. To be confirmed.

Pre-fete meeting to take place on 15th July on site.

29th and 30th May posters and banners etc. to be put up around village.

20th May for next meeting of the Trust.

Meeting closed.