

Oxenhope Millennium Green Trust
Annual General Meeting
Meeting Monday 4th April 2022
Bay Horse, Oxenhope at 7.00 pm

Trustee Attendees: Ken Eastwood (Chair)(KE), Andrew Collinson (Treasurer)(AC), Michelle Dawson (Village Council Nominee)(MD) and Jill Eastwood (Secretary)(JE).

General Public Attendees: Claire Pearce(CP) and Peter Hudman(PH)

Apologies: Helen Ryder.

Reference	Detail	Action
01/04/22	Welcome by the Chair & The Fete	
	<p>KE welcomed the trustees and members of the public to the meeting. KE explained that there had not been a fete during the past two years due to the restrictions in place because of Covid-19. KE stated that he felt it might be too late to hold a fete this year, but is keen to get the organisation of a fete back on track in preparation for it being held next year.</p> <p>AC stated that there were other big events going on in the village for the Jubilee.</p> <p>CP enquired whether the date of the fete was set or could it be moved?</p> <p>MD stated that she would prefer to see something held this year.</p> <p>Query also raised as to whether the Fell runners would be able to fit in with a date later in the year. KE to contact Arthur Lang to see if other dates would be available for the race to happen.</p> <p>MD is keen to get kids more involved.</p> <p>CP is also keen to see a fete held this year.</p> <p>KE to see if he can find the information provided by Celia Holmes before she left the Trustees regarding the stall attendees.</p> <p>A suggestion was made that the opportunity could be used to have a fresh look at the whole process, bringing in new ideas for including different stalls, as we don't have to stick to previous format.</p> <p>Discussion then took place around the date the fete could possibly be held and the weekends of the 10th and 17th September were mentioned.</p>	<p>KE</p> <p>KE</p>

	<p>A question was asked about how much revenue was raised from the stalls and the Fell Race. AC stated that there had been a charge of £20 per stall and the Fell Race brought in anything between £50 to £80.</p> <p>MD and CP stated that they knew of some villagers that may be interested in volunteering so how could they put their names forward. KE mentioned the new Volunteering Portal that had recently been set up on the Village Council website. The only problem that may occur is that this is for events such as the recent litter pick where everyone that had registered was contacted and informed of the details, but there was no guarantee how many would turn up. This isn't an ideal situation for the Fete as you need to be sure there are enough people to undertake all the duties required so we still need a core group of volunteers that are definitely going to help on the day.</p>	
02/04/22	Future Funding	
	<p>KE stated that he has asked the Village Council to provide £2,000 a year in grant to the Trust, on a 5-year cycle. This will be considered at the meeting on 13th April and Councillors had previously indicated support for this proposal. It is hoped this will give financial stability to the Trust going forward and will provide a buffer should something else happen whereby a Fete cannot be held.</p> <p>KE is also looking into whether the Village Council would be able to extend their insurance policy to cover the Green as well.</p>	<p>KE</p> <p>KE</p>
03/04/22	Trustee Vacancies & Volunteers	
	<p>KE stated that there are Trustee vacancies if anybody is interested in becoming one. The Trust meets about four times a year with the main duty being the organisation of the fete.</p> <p>It was suggested that MD could act as the official link between the Trustees and any Fete committee that is set up.</p>	MD
04/04/22	Accounts for the year ending 31st December 2021	
	<p>AC presented the accounts to the meeting.</p> <p>AC mentioned the Business Directory, which hasn't been updated for the past couple of years. This used to bring in about £460 (£20 per company). This allows businesses to advertise their company on the plinth in the Green and the Village Council website.</p> <p>CP enquired whether other events could be held on the Green that haven't been organised by the Trustees, where a nominal fee could be charged for the use. In principle yes, but AC reminded the meeting that access to the Green at any time cannot be denied.</p>	
05/04/22	Report on horticultural and general maintenance of the Green	
	AC presented a report to the meeting.	

	<p>AC stated that the grass cutting contract had been awarded to Steve Thorpe.</p> <p>AC stated that it is about 3 to 4 years since the trees were inspected so it probably needs to be undertaken again in the near future.</p>	
06/04/22	Any Other Business	
	<p>It was noted that this is the last meeting that AC will be attending as treasurer and trustee.</p> <p>KE expressed his thanks for all hard work and sterling contribution to village life over the past 14 years.</p> <p>KE to have a meeting with AC to arrange handover of documentation in connection with the Trust and Treasurer role.</p> <p>MD mentioned that there had been a post on Oxenhope Online regarding disabled access, but she was unsure whether they were referring to the Bay Horse or the Green. MD to contact the person concerned to clarify and feedback if needed.</p>	<p>KE & AC</p> <p>MD</p>