

**MINUTES OF THE COMBINED OXENHOPE MILLENNIUM GREEN
FETE COMMITTEE AND TRUSTEES MEETING
HELD ON 13th NOVEMBER 2017 AT 7.30PM AT MOULDGREAVE, OXENHOPE**

Present: Ken Eastwood (Chair)
Andrew Collinson
Jeremy Mackrell
Sue Bromby
Celia Holmes
Richard Berry

1. Apologies for Absence

Chris Coupland and Arthur Leng

2. Treasurer's Report

- a) The 2017 Fete had been very successful, generating an operating surplus of £1,639.73
- b) Income from stalls was about average but the raffle and a donation of £159.82 from the Friends of Oxenhope School, made very welcome contributions.
- c) The Fell race attracted larger numbers than in the previous year and it was noted that promoting the Fete as, "The Oxenhope Fete and Fell Race" may have had a positive effect. There is evidence that the race is becoming established on the circuit and should therefore continue to be popular.
- d) Ice Cream and Children's rides were down on usual, possibly a result of the less than perfect weather this year.
- e) Sponsorship was down on previous years and it was acknowledged that it is difficult to ask for both business directory and separate fete sponsorship. That said, some previously generous sponsors did not support the event this year.
- f) Payment for the First Aid kit is outstanding.
- g) The Chair has yet to visit the bank to resolve the signatories issue.
- h) The Treasurer confirmed the Charity Commission annual return had been completed.

3. Other Fete Issues

- a) Support from The Young Farmers had been invaluable this year.
Action: Celia Holmes to make early contact with the organisation re. next year's fete.
- b) Some new ideas for entertainment and events on the Green are required.
Richard Berry mentioned a local company running a martial arts club.
Action: Richard Berry to explore whether a martial arts demonstration could be part of 2018's fete and discuss vacancies on the Trust and Fete Committee with the persons involved. All to consider other options for activity in the enclosure.

13th November 2017

- c) The date for the 2018 Oxenhope Fete & Fell Race was confirmed as 14th July.
- d) It was noted the Children's Games were very well run and the couple involved were very enthusiastic.

Action: Celia Holmes and Richard Berry to liaise and make contact with the couple, exploring possible interest in Fete Committee membership.

4. Repairs & Maintenance

- a) Andrew Collinson reminded those present of the quotations previously obtained for tree inspection and maintenance works. It had been agreed to award this work to Keighley Tree Services but to delay undertaking the work until an application was made to the Ovenden Moor Wind Farm Fund. The fund is now open and it was agreed the Chair will make an application by the closing date of 27th November (decisions expected from 8th January 2018).
- b) Andrew Collinson described an onsite meeting with John Groves. re. steps and fencing by the weir. Options for repair were considered and it was agreed to seek a quote for a wire and post fence to match the other side, with a steel and concrete foundation where required into the stream bed. Trustees approved expenditure of up to £800. If the quote is received in time, it was agreed these works should be included in the grant application.
- c) It was noted that the mole infestation continues in several places on the Green. It was suggested that an increase in treatment and hence expenditure may be required. If this matter doesn't improve over the next year Trustees felt consideration should be given to asking an Oxenhope based company to provide the service.

Action: Andrew Collinson to discuss with the pest controller.

5. Minor Items and Items for Next Agenda

- a) Usage of the side gate near Muffin Corner seems to be increasing. The Chair had locked the gate during the Fete and discussion with one resident revealed no objection to the use of a combination lock.

Action: Ken Eastwood to purchase a combination lock and provide the code to residents.

6. Next Meetings

- a) Trustees meeting to receive draft accounts - Monday 26th February 2018 at 7.30pm (venue to be confirmed).
- b) AGM – Monday 19th March 2018 at 7.30pm in The Lamb.

Action: Chris Coupland to make arrangements with The Lamb and to publish the required notices in advance of the meeting.