

**Minutes Oxenhope Millennium Green Trustees**  
**A G M meeting 17th March 2014**  
**held at the Lamb Inn 7.30pm**

**Present.** Jeremy Mackrell (Chair), Ken Eastwood, Chris Coupland, Richard Berry, Andrew Collinson, Celia Holmes, Tony Jones. Four members of the public were also present, Rev Nigel Wright, Anne Collinson, Margaret Hindley, and Pauline Bedford.

**1. Apologies.** Neil Brown and Arthur Leng

**2. Welcome.** The Chairman welcomed everyone to the meeting.

**3. Minutes.** The minutes of the last AGM held on 18<sup>th</sup> March 2013 were read and approved.

**4. Chairman's Report.** See attached.

**5. Accounts.** See attached.

**6. Progress with regard to the Fete 2014.** See attached. Ken also confirmed there would be a dog display.

**7. Maintenance.** See attached.

**8. Horticultural Report.** See attached.

**9. AOB.**

**9.1** A working party is to be arranged for a general tidy up of the Green, the date being Saturday 5th April 2014 at 9.00am. A "big bag" of Limestone is required, to fill in holes in the paths and steps.

**9.2.** Jeremy stood down as Chairman and handed over to Ken Eastwood who had accepted the role of Chairman for the forth coming term. Ken thanked Jeremy for all his hard work and looked forward to his new role.

Meeting closed at 8.55pm

Next Fete/Trustee meetings will be held 28<sup>th</sup> April 2014 and 23<sup>rd</sup> June 2014.

# Oxenhope Millennium Green Trust

## Chairman's Report for the year 2013

It is my pleasure to present my Report for the year 2013. This will be my last Report, as after 15 years as Chairman of the Trust, I feel that it is time for me to step down. I'm very pleased that Ken Eastwood, with the unanimous support of the Trustees, has agreed to take over from me. Since becoming a Trustee Ken has been bringing the Trust up to date through such things as a Safety Policy and Statement, Site Risk Assessments, and a website. I wish him all success in the future.

Early in the year under review, David Ashcroft, the Parish Council's nominated Trustee, resigned as Trustee, due to his other commitments. I would like to thank David for his work over the years of his trusteeship. The Parish Council nominated Councillor Tony Jones as its Trustee in David's place.

In June, in response to a request by a villager, the Trustees discussed the question of dogs being permitted on the Green. It was agreed that the previous policy should continue, in that dogs are permitted, but that they must at all times be under the complete control of their owner or handler. "Your dogs business is your business" notices were later affixed to gates on the Green.

In July, it was good that we were able to hold the annual fête after it was cancelled due to a waterlogged Green in the previous year. A report on the event and financial report will be presented shortly.

The Trust received a very welcome legacy of £1,000 from the late Mrs Monica Vestey, a life-long Oxenhope resident, who lived at Manorlands, and who, with her husband Gordon, handed their house and grounds to the Sue Ryder Foundation for the establishment of the excellent hospice that it has become.

I would like to take this opportunity to remind people of how the Village Green came into being. It was conceived by the Parish Council some 16 years ago, when the Millennium Commission funded the Countryside Agency to encourage and fund the formation of Village Greens around the country. The Parish Council accepted the challenge and found that the unkempt field next to the Station, containing a pigeon hut and an occasional grazing pony, but having Leeming beck with village's finest weir running through it, was the obvious choice for the site for a Green. Negotiations took place with the owner of the land, Maurice Rees, who agreed to sell the land at a price recommended by the District Valuer, and it was then necessary to prepare a site plan, obtain costs for its preparation, and apply to the Environment Agency for a grant of 50% of the total costs, which amounted to some £70,000. The other 50% had to be raised from many sources, both from villagers and grant-making trusts, and residents of the village had to be encouraged to offer hands-on voluntary work. The Oxenhope Millennium Green Trust was formed on 3<sup>rd</sup> July 1999 with the objects of providing and maintaining the land to be used as a village green for ever, and making a substantial contribution to the life of the whole community. The land was purchased by the Trust, the development work was undertaken and the Green was officially opened on 30<sup>th</sup> September 2000 by the Bishop of Bradford David Smith in the presence of our Member of Parliament Ann Cryer.

### Trustees

Richard Berry Andrew Collinson Christopher Coupland Ken Eastwood  
Celia Holmes Tony Jones Jeremy Mackrell MBE



Over the years Fêtes on the Green have been important for raising money for many village organisations, fostering community spirit, and defraying the cost of the Trusts maintenance of the Green, which is in the region of £3,500 per year.

I would like to finish by giving my heartfelt thanks to my colleague Trustees, who have supported me over my years of Chairmanship. Those in the early formative years were Derek Allen, who designed the layout of the Green, dealt with the contractors employed in the work, and designed and oversaw the construction of the three bridges across the goit. David Lord was our super-efficient treasurer, who dealt with the collection of the initial funding grants, and closely watched our early cash flows. Ann Barrans was our first horticulturist, who planned and oversaw the planting out and maintenance of the area, and Chris Brown proved himself very effective in sourcing grant moneys.

My thanks also go to the present Trustees, whose enthusiasm ensures that the Green continues to be an important Village asset: Andrew Collinson, our conscientious treasurer, who keeps us up to date with the Trust's finances as well as looking after the horticulture of the Green; Tony Jones, our tireless secretary and finder of grants; Celia Holmes, who so efficiently plans and organises our village Fêtes; and Chris Coupland and Richard Berry who are responsible for the hard landscaping of the Green.

Thanks also go to the Fête Committee, all those who support and help and attend at the Fête, and those who use and care for the Green.

**Jeremy G.H. Mackrell**

**Chairman**

**Trustees**

Richard Berry Andrew Collinson Christopher Coupland Ken Eastwood  
Celia Holmes Tony Jones Jeremy Mackrell MBE



# OXENHOPE MILLENNIUM GREEN TRUST

## Statement of Accounts for the Year Ending 31<sup>st</sup> December 2013

<b>INCOME</b>	<b>2013</b>	<b>2012</b>
Donations	1125	125
Grants	500	*
Fete (net)	1077.34	190.32
Interest	626.68	653.11
Gift Aid	-	-
Jubilee Mugs	-	2304.50
Business Directory	625	480
Marquee and P.A. Hire	60	105
Yorkshire Electricity Way leave	19.66	19.66
<b>TOTAL INCOME</b>	<b>4033.68</b>	<b>3877.59</b>

<b>EXPENDITURE</b>	<b>2013</b>	<b>2012</b>
Grass Cutting	2022.59	2022.59
Planting	-	-
Ground Maintenance	19.14	-
Notice Board	-	37.40
Insurance	233.01	233.01
Stream Maintenance	-	*
Jubilee Mugs	-	1287
Expenses secretarial	-	-
Fete Equipment	150	-
Sundry expenses	-	-
<b>TOTAL EXPENDITURE</b>	<b>2424.74</b>	<b>3580</b>

\* note a grant for stream maintenance was given by Oxenhope Parish Council  
This amounted to £400+VAT the contractor being paid direct by the Council

Excess of income over expenditure	£1608.94	£297.59
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### Allocation of Funds as at 31<sup>st</sup> December 2013

Lloyds TSB Current Acc	2906.39	3297.45
COIF Deposit Account	1000	1000
COIF Fixed Interest Fund	13539.74	12418.41
<b>FUNDS AT 31<sup>st</sup> December</b>	<b>17446.13</b>	<b>16715.86</b>

Note During 2013 a further 1533.35 COIF Investment Fund units at a cost of £2000 were purchased. On 31<sup>st</sup> Dec 2013 10749.24 units were held valued £13539.74

Accounts audited H.J.R. Dunn 6<sup>th</sup> Feb 2014



## Notes re Financial Report 2013

2013 was a generally successful year with an excess of income over expenditure of £1608.94

The fete was successful with income generated from the duck race, fell race, ice cream and penguins in line with previous years. A new venture of a trustees arranged plant stall was especially successful raising £133.40 the raffle and programmes were itemised separately and raised jointly over £70 more than previous years with also a £40 donation from the children's rides. Revenue from stalls was in line with previous years. Donations & expenses were in line with previous years.

The business directory was again very successful with increased income to £625 up £145 Other income was much as previous years other than donations of £500 specifically toward a new PA system from Brad Met via the local ward councillors, and a legacy of £1000 from the estate of Mrs Vesty Expenditure was well controlled with the only unusual item the purchase of 2 gazebos for use at the fete.

The trustees authorised the transfer of £2000 to the COIF Investment fund in the year. The value of which was £13539 at the year end. There was a small drop in the current account holdings of £300 but it is noted this accounts holds sufficient funds to cover 1 year of routine expenditure. There was a small drop in investment income of £30 due to reduced interest rates toward the end of the year.

Normal income streams covered normal expenditure allowing the investment of unusual income. The £500 grant toward the PA system has already been spent in the following financial not covered by these accounts which gives a gloss to the current account.

A Collinson



# OXENHOPE MILLENNIUM GREEN TRUST

FETE 20 JULY 2013

## INCOME on the day

Traidcraft	12	
Oxenhope St Mary's Guides	12	
Friends of Guiding	12	
Under 5's Playgroup	12	
St. Mary's Bookstall	12	
Marsh Methodist Ladies	12	
Ox Methodist Ladies	12	
B.H.F.	12	
Antique Society	12	
Yorkshire Country Women	12	
Pheonix Cards	12	
Ox School PTA	12	
Bagzendil	15	
Traidcraft Crystals	<u>15</u>	(Year 2011)

174 (204)

## Pre-event Sponsors

Upwood Park	150
Daedalion	50
George Emmott(Pawsons)	75

## Sponsors on the Day

Joe Denby	10
Butterflies	20
Unattributed	14.55

Total Sponsors £319.55

Fell Race	114	(93)
Duck Race	101	(102.50)
Plant Stall	133.40	-
Programmes	87.83	
Raffle	263	(276) P&R
Penguins	33.95	(28.80)
Ice Cream	30	(30)
Children's Ride	<u>40</u>	-
	803.18	(530.30)
Total Raised on the Day	977.18	(734.30)

**TOTAL INCOME** 977.18+319.55= £ 1296.73 (£1059.52) 2011

## EXPEDITURE

Haworth Band	120*	Float £270 cash
Scout Tent	50*	* paid cash £170
Games Hire	-	float re-banked £100
Photocopies/Notices	13.62	
Prizes/medals for fell race	30	
First Aid Materials	<u>5.77</u>	
	219.39	(£221.70)

**PROFIT** 1296.73 - 219.39 = £1077.34 (£831.90) 2011

(£1047.90) 2010



## ANNUAL FETE REPORT FOR JUNE 2014

The annual Fete will take place this coming summer on 28th June owing to the Tour de France coming through the village the following weekend. An addition to our main sign has been arranged to show this at S&D Design and I hope to have the sign in position by the end of May.

The usual attractions have already been procured owing to the change of date: Haworth Band, the Scout tent, Childrens Rides, Ice cream, Sue Ryder Tables and chairs, Tug of War rope, Birds of Prey and the Fell Race should all be in attendance. New Coley Gardening Centre are happy to supply plants at cost to us again for resale. We have 12 independant stalls reserved to date and a further 7 under enquiry. Please make any further suggestions of other possibilities you may know.

We have enquiries out for a display of Dog Obedience in the ring and the hope of two Tug of War teams including some of the fell runners, teams for this are always difficult although the event itself is always much enjoyed!

The new loud speaker system which has been purchased during the year should be very helpful to the Fete as the failour of the old equipment made 2013 very difficult to manage.

All the help and participation by Green trustes, committee members and our many helpers on the day are vital to a successful Fete and whose efforts are very much appreciated.



# OXENHOPE MILLENNIUM GREEN

AGM 2014

## MAINTENANCE REPORT

1. The Green was maintained in a satisfactory condition throughout the year. Regular monthly inspections by trustees are now being conducted.
2. A working party was held on April 13 when the main activity taking place was the periodic replenishment of gravel to the area beside the beck adjacent to the weir. This remains in good condition to the present date.
3. Footpaths, seating and gates remain in a satisfactory state.
4. Perimeter walls are for the most part in good order. The wall adjacent to the bridge on Mill Lane is missing isolated stones. It is not felt to be in any immediate danger however it should be monitored on a regular basis. If the condition deteriorates further the highways authority should be informed .
5. The goit drainage continues to operate satisfactorily. No further evidence of sewerage is apparent. However there has been substantial silting since the last clearance and consideration will have to be given to repeating this process.
6. The weir and the stream banks appear in a good state of repair.

Chris Coupland  
17 March 2014



## OMG HORTICULTURAL REPORT 2013

This report is very much in line with that of 2012, with all the same issues continuing and requiring on going work.

These are itemised as - excessively wet conditions especially on the lower green, continued Japanese knotweed & Himalayan balsam removal, with further snowdrop planting on the stream side which remains very wet. Initial impression is that the wild garlic planting in that area will be successful although fern planting may not be. The further planting of kingcups in the goyt appears to be successful.

Moles are again an increasing problem to the contractor in cutting the grass with possible damage to his equipment and the possibility of flying debris during cutting.

It has been observed that none native flowers have been planted on the green notably tete-A-tete daffodils. Whilst happy to encourage interest in the green and support public participation this should be done with proper consultation to ensure the native plantings are not compromised.

It has recently been noted that at least one of the mature trees is hollow, whilst it appears to be no imminent threat a professional examination of the mature trees is required over the coming year.

The ash trees have been kept under review with no evidence of Ash Die Back. Some of the small birch trees are showing signs of dying largely due to over shadowing by larger trees and will require removal in the spring working party with also the usual refreshing of the hard core on the stream side.

A Collinson    March 2014